

# Webinars: A Week Out

Kristin Fontichiaro

University of Michigan School of Information

font@umich.edu | @activelearning

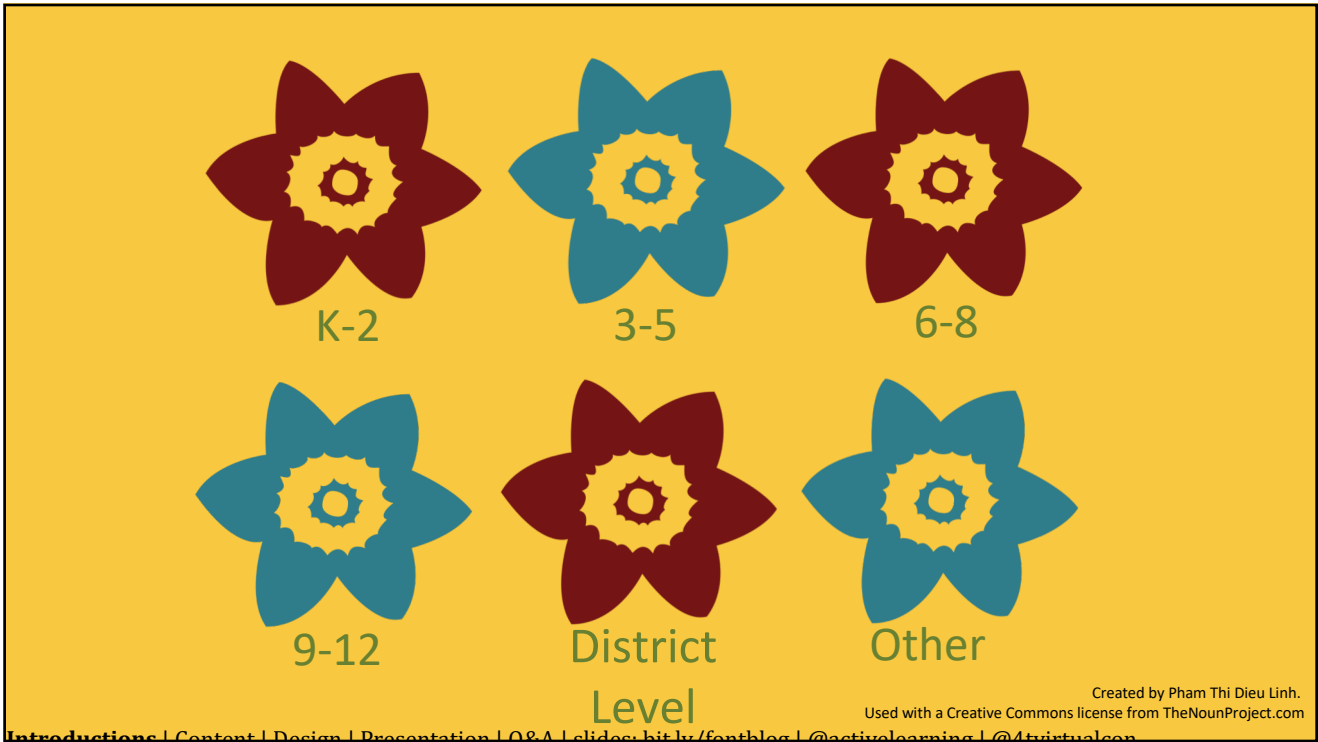
slides: bit.ly/fontblog

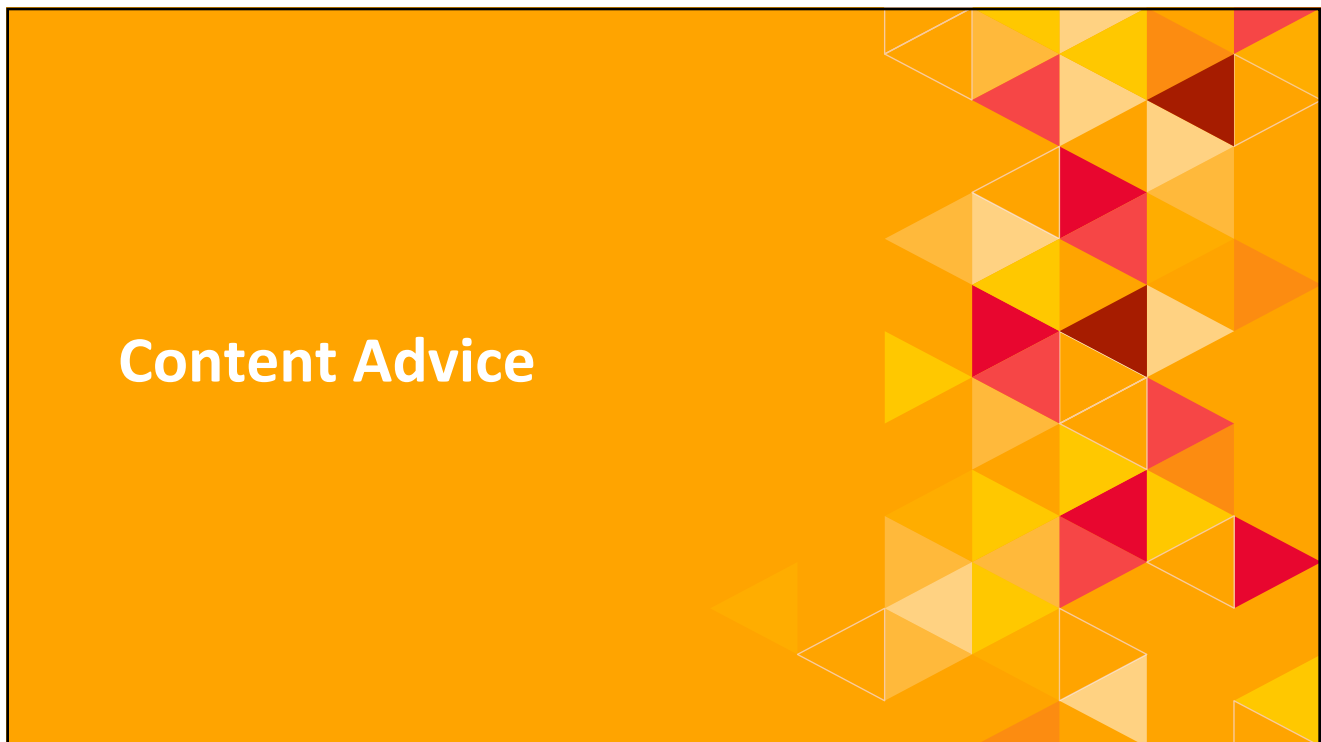
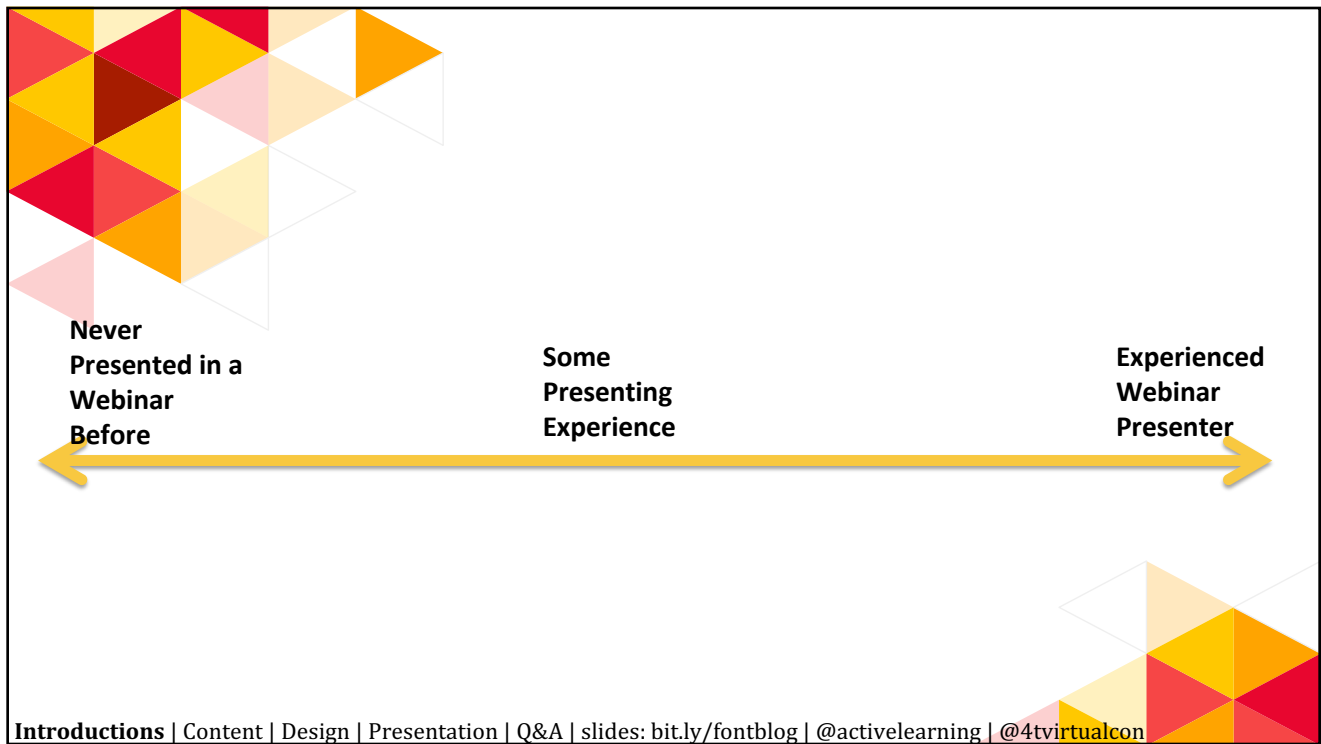
4T Prep  
May 12, 2018


## Today

- Introductions
- Content Advice
- Design Advice
- Presentation Advice
- Q&A

**Introductions** | Content | Design | Presentation | Q&A | slides: bit.ly/fontblog | @activelearning | @4tvirtualcon








“

*The goal of all PD/PL is  
**increased capacity** for  
participants\*.*


\* versus “I done good”

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## Planning Content

Choose content that's in your **wheelhouse**  
so you're **relaxed** and can “**off-road**”




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## Planning Content

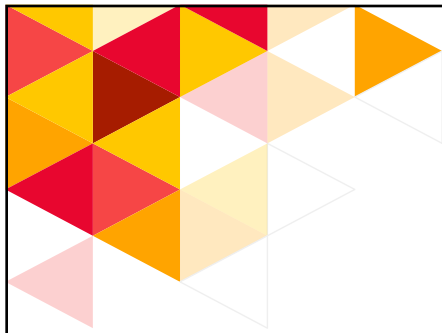
New topics need **more direct instruction**; topics about which there is “knowledge in the room” mean you can **draw on the group more**



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## Design Advice



## Planning Design

Be **mobile-friendly**: few words per slide.

Share **link to slides** onscreen & in chat.

**Footer** content.

Standard **fonts**.



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## Thoughts on Planning Design

Final slide: Questions?

**Contact info + recap**

Creative Commons **design tools**:

- [pixabay.com](https://pixabay.com)
- [thenounproject.com](https://thenounproject.com)
- [slidescarnival.com](https://slidescarnival.com)



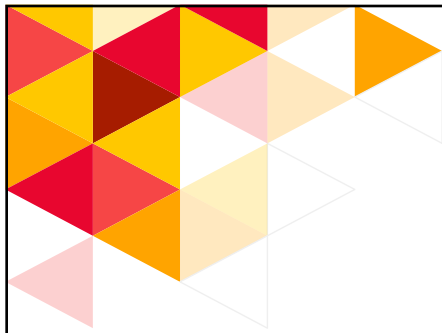
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# Presentation Advice

## Planning Your Presentation

**Practice.** Know how long your presentation takes & what its major beats are. Car talk, mirror talk, record yourself.

**Print** your slides so you can see sequence at a glance.

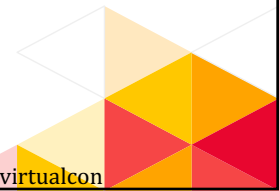


## Planning Your Presentation

Get online **early**. Test everything.

**Headset** > earbuds > built-in mic

Swap **cell phone numbers** with your moderator.

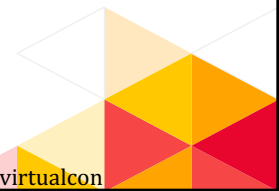


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## Planning Your Presentation

**Stay focused.** Let your moderator handle the chat and feed you questions.



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## Key Takeaways

Build capacity

Thoughtful content | design | presentation

## Find me

Kristin Fontichiaro | [font@umich.edu](mailto:font@umich.edu)

@activelearning | [bit.ly/fontblog](http://bit.ly/fontblog)

slide design: [slidescarnival.com](http://slidescarnival.com)

## Questions?

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